

सं/No. S-14013/1/2024-BLA
भारत सरकार/Government of India
इस्पात मंत्रालय/Ministry of Steel
(बोर्ड स्तरीय नियुक्ति प्रकोष्ठ/Board Level Appointment Cell)

उद्योग भवन, नई दिल्ली
Udyog Bhawan, New Delhi
दिनांक/Date: 19.09.2025

To

CMD/MD of CPSEs under the administrative control of Ministry of Steel

Subject: Selection for the post of Director (Finance), NMDC through Search Cum Selection Committee (SCSC) Method –reg.

Madam/Sir,


Ministry of Steel is seeking qualified candidates for the post of Director (Finance), NMDC Limited, a schedule 'A' CPSE, the scale of pay of the post being Rs. 1,80,000-3,40,000/- through Search Cum Selection Committee (SCSC) Method. A copy of the job advertisement alongwith application form for the post is **enclosed**. It is requested that the vacancy for the post may be uploaded on the website of the CPSE immediately, without fail for wider publicity and a confirmation to this effect may be communicated to the Ministry, within a period of 3 days.

2. It is further requested that names of all candidates for the said post along with their applications, in the prescribed format, duly verified may kindly be forwarded so as to reach the Ministry of Steel ~~is~~ by 17:00 hours on 27.10.2025. The applications of all candidates are to be addressed to Shri Daya Nidhan Pandey, Joint Secretary to the Govt. of India, Room No. 289, Ministry of Steel, Udyog Bhawan, New Delhi.

3. It may also be brought to the notice of all concerned that applications for the post are submitted sufficiently in advance of the prescribed last date so that the duly verified applications are submitted to Ministry of Steel within the stipulated time & date. It may be noted that no application after the due date will be accepted by the Ministry.

Encl.- as above


Yours sincerely,


(शुभेन्दु होता/Subhendu Hota)

अवर सचिव, भारत सरकार
Under Secretary to the Govt. of India
दूरभाष/Tel: 2306 2299

Copy for similar action to:

1. Secretaries of all the Ministries/Departments of GoI through secy-goi@lsmgr.nic.in - with a request to circulate the vacancy among organizations / CPSEs under its administrative control.
2. Establishment Officer, Department of Personnel & Trg. Ministry of Personnel, PG & Pensions – with a request to circulate the vacancy among Government Officers
3. All Chief Secretaries of State Governments & UTs
4. (I) Defence Secretary, South Block, New Delhi
(II) Military Secretary MS(X), South Block, New Delhi-110011
(III) AOP, Air HQrs., Vayu Bhavan New Delhi
(IV) COP, Naval HQrs. 'C' Wing, Sena Bhawan, New Delhi


(शुभेन्दु होता/Subhendu Hota)

अवर सचिव, भारत सरकार

Under Secretary to the Govt. of India

दूरभाष/Tel: 2306 2299

Adv. No. – 02/2025

सं/ No. S-14013/1/2024-BLA
भारत सरकार
Government of India
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Ministry of Steel

उद्योग भवन, नई दिल्ली
Udyog Bhawan, New Delhi
दिनांक/Date: 19.09.2025

सी. पी. एस. ई. का नाम NAME OF THE CPSE	NMDC Limited
पद का नाम NAME OF THE POST	Director (Finance)
रिक्ति की तिथि DATE OF VACANCY	06.03.2025
सी. पी. एस. ई. की अनुसूची SCHEDULE OF THE CPSE	Schedule A
पद का वेतनमान SCALE OF THE POST	Rs. 1,80,000-3,40,000/- (IDA)

I. COMPANY PROFILE:

NMDC Limited was incorporated under the Indian Companies Act, 1956, with the objective of emerging as a global mining organization with international standards of excellence, rendering optimum satisfaction to all its stakeholders. It is a Schedule 'A' Navratna CPSE in the Mining and Exploration of Minerals and Metals, with the administrative jurisdiction of the Ministry of Steel, Government of India.

The company employed 5,677 regular employees (Executives: 1,591 and Non-Executives: 4089) as of 31.03.2025.

Its Registered and Corporate Offices are located in Hyderabad, Telangana.

The authorized and paid-up capital of the company is Rs. 1000 crores and Rs. 879.18 crores, respectively, as of 31.03.2025.

The shareholding of the Government of India in the company is 60.79% as of 31.03.2025.

II. JOB DESCRIPTION AND RESPONSIBILITIES:

Director (Finance) is a member of Board of Directors and reports to Chairman and Managing Director of the Company (NMDC Ltd.). He/ She is overall in charge of

a recognized University/ Institution. Preference would be given to Chartered Accountant.

(ii) Officers of Organized Group 'A' Accounts Services [i.e. Indian Audit and Accounts Service, Indian Defence Accounts Service, Indian Railway Accounts Service, Indian Civil Accounts Service, Indian P&T Accounts & Finance Service and Indian Cost Accounts Service] and applicants from the Central Govt./Armed Forces of the Union/All India Services, working at appropriate level are exempted from these educational qualification as per (i) above provided they have relevant experience as mentioned in Para 4(ii) below

4. EXPERIENCE:

(i) The applicant should have at least five years of cumulative experience at a senior level during the last ten years in the area of Corporate Financial Management / Corporate Accounts in an organization of repute.

(ii) Applicants from Organized Group 'A' Account Services and applicants from Central Government/Armed Forces of the Union/ All India Service should have **either**

(a) Education qualification of Chartered accountancy/ Cost accountancy/ MBA/PGDM having specialization in Finance with at least five years of cumulative experience at a senior level during the last ten years in the area of Financial Management/ accounts in Government/Corporate Financial Management/ Corporate Accounts.

Or

(b) at least five years cumulative experience at a senior level during the last ten years in the area of Corporate Financial Management/ Corporate Accounts.

5. PAYSCALE:

(a) Central Public Sector Enterprises-Eligible Scale of Pay

(i) Rs. 7250-8250 (IDA) Pre 01/01/1992

(ii) Rs. 9500-11500 (IDA) Post 01/01/1992

(iii) Rs. 20,500-26,500 (IDA) Post 01/01/1997

(iv) Rs. 51300-73000 (IDA) Post 01/01/2007

(v) Rs. 120000-280000 (IDA) Post 01.01.2017

(vi) Rs. 18400-22400 (CDA) Pre-revised Post 01.01.1996

(vii) Rs. 37400-67000 + GP 10000 (CDA) Post 01/01/2006

(viii) Rs. 144200-218200 (Level 14) (CDA) Post 01/01/2016

The minimum length of service required in the eligible scale will be one year for

India.

(c) CMDs/MDs/Functional Directors in CPSE: through the concerned Administrative Ministry;

(d) Below Board level in CPSE: through the concerned CPSE;

(e) CMDs/MDs/Functional Directors in State PSE: through the concerned Administrative Secretary and Cadre Controlling Authority, if any, of the State Government;

(f) Below Board level in SPSE: through the concerned SPSE.

(g) Private Sector: directly to the Ministry.

2. Applicants from Private Sector must submit the following documents along with the application form:

(a) Annual Reports of the Company in which currently working for the 3 financial years preceding the calendar year in which the post is advertised **(please provide URL or attach/enclose copies)**;

(b) Whether the company is listed or not; if yes, the documentary proof **(please provide URL or attach/enclose copies)**;

(c) Evidence of working at Board level or at least a post of the level immediately below the Board level;

(d) Self-attested copies of documents in support of age and qualifications.

(e) Relevant Jobs handled in the past with details.

VI. UNDERTAKING BY THE APPLICANT:

An applicant has to give an undertaking as a part of the application that he/she will join the post, if selected. If an applicant does not give such undertaking, the application would be rejected.

1. For candidates from Central Government including the Armed Forces of the Union and All India Services and officers from Public Sector Banks/Financial Institutions/Autonomous Bodies etc:

(a) The appointment is on immediate absorption basis.

(b) If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.

(c) Further, if a candidate conveys his/her unwillingness to join after the issue of

- duly attested/authenticated along with statement of gradings,
- c) Cadre Clearance, if applicable
 - d) Vigilance Profile duly signed by the CVO
 - e) Integrity certificate, if applicable, and
 - f) Statement giving details of major or minor penalties, if any imposed on the officer in the last ten years.

Selection shall be through a Search Cum Selection Committee (SCSC).

Last date and time of receipt of complete application duly forwarded to Ministry of Steel is by **05:00 PM on 27.10.2025**. No application shall be entertained under any circumstances after the stipulated time/date. Incomplete applications and applications received after the stipulated time/date shall be REJECTED.

The SCSC reserves the right to shortlist applicants for interview keeping in view the extant guidelines issued from time to time.

Application to be addressed to -

Shri Daya Nidhan Pandey
Joint Secretary to the Govt. of India
Room No. 289, Ministry of Steel
Udyog Bhawan, New Delhi-110011
Email id: -dn.pandey74@ias.nic.in

ALL CORRESPONDENCE WITH THE MINISTRY OF STEEL SHOULD BE ADDRESSED TO JOINT SECRETARY, MINISTRY OF STEEL ONLY. FURTHERMORE, IT IS TO BE NOTED THAT THE ENVELOPE CONTAINING THE APPLICATION SHOULD BE CLEARLY SUPERSCRIBED IN CAPITAL LETTERS AS 'APPLICATION FOR THE POST OF DIRECTOR (FINANCE), NMDC.