

**(PUBLISHED IN THE EMPLOYMENT NEWS/ROZGAR SAMACHAR ISSUE
DATED 24/05/2014).**



**GOVERNMENT OF INDIA
STAFF SELECTION COMMISSION
(NORTHERN REGION)**

Website: sscnr.net.in

ADVT. NO. NR/1/2014

CLOSING DATE: 20/6/2014

F. NO. 8/1/2014-DSP

**APPLICATIONS IN THE PRESCRIBED PROFORMA ARE INVITED FROM
ELIGIBLE CANDIDATES FOR THE FOLLOWING GROUP 'B' NON GAZETTED
POSTS FOR VARIOUS MINISTRIES/OFFICES OF THE GOVERNMENT OF INDIA**

Post Cat. No. B-01: Senior Technical Assistant

in O/o Regional Station for Forage Production and Demonstration,
M/o Agriculture, D/o Animal Husbandry, Dairying and Fisheries, New Delhi.

Pay Scale: Rs. 9300-34800/- + G. P. Rs. 4200/- (Group 'B', Non-Gazetted)

Vacancy: 3 (UR) Post is not identified suitable for PH.

Age: 18-30 years

EQ.: (i) M. Sc. in Agriculture/Agronomy of a recognised University or equivalent qualification.

(ii) About 2 years experience in cultivation of crops and/or organizing demonstrations preferably in forage crops.

OR

(i) Degree in Agriculture of a recognised University or equivalent.

(ii) About 5 years experience in cultivation of crops and/or organizing demonstrations preferably in forage crops.

D.Q.: Nil.

J.R. : The main function of Senior Tech. Asstt. is extension activity, field demonstration, conducting refresher training course, organization of farmer fair and production of fodder seed. STA has to assist in the seed production and has to maintain records and register with the target of increased seed production which is an important activity.

I.P. : Suratgarh and Hyderabad with AISL.

Post Cat. No.B-02:- Assistant Archaeological Chemist in O/o Director General Archaeological Survey of India, M/o Culture, Janpath, New Delhi.

Pay Scale: : Rs.9300-34800/- + G.P. Rs. 4200/- (Group 'B', Non-Gazetted)

Vacancy : **23 (UR-13, SC-05 & ST-05, including 01 post reserved for OH (ST/W/SE/RW/OA) candidate only)).**

ST-Work perform by sitting, **W**-Work performed by walking,

SE-Work performed by seeing, **RW**-Work performed by reading/writing,

OA-One arm affected (R or L)

Age : : 18-30 years.

EQ: Master Degree in Chemistry from a recognised University or equivalent.

D.Q.: 2 years practical experience in testing of materials and analysis of inorganic and organic substances in a recognised laboratory or recognised research laboratory.

J.R: Execution of chemical treatment and preservation of monuments and antiquities, collection of Archaeological specimens and recording of date required for preservation, carrying out analysis, texts and preparation of technical reports, Preparation of work-estimates, etc.

I.P.: Anywhere in India.

Post Cat. No.B-03:- Assistant Archaeologist in O/o Director General Archaeological Survey of India, M/o Culture,Janpath, New Delhi.

Pay Scale: : Rs.9300-34800/- + G.P. Rs. 4200/-(Group 'B', Non-Gazetted)

Vacancy : 19 (UR-15, SC-03 & ST-01, including 01 post reserved for OH (ST/W/SE/RW/OA) candidate only)). Post is identified suitable for OH
ST-Work perform by sitting, W-Work performed by walking,
SE-Work performed by seeing, RW-Work performed by reading/writing,
OA-One arm affected (R or L)

Age : 18-30 years.

EQ: Master Degree in Indian History with Ancient Indian History or Medieval Indian History as a subject or Master Degree in Archaeology or Anthropology with Stone-age Archaeology as a subject or Master Degree in Geology with Pleistocene Geology as a subject from a recognized university or equivalent.

OR

Master Degree in Sanskrit or Pali or Arabic or Prakrit or Persian or Tamil or Telugu or Malayalam or Kannda or History of Art with Ancient or Medieval Indian History as a subject from a recognised University or equivalent.

D.Q.: 1) Any higher qualification in the subject mentioned under essential qualification namely.
i) Junior research fellowship or Senior research fellowship or M.Phil or Ph.D. from a recognised University or equivalent.
ii) Post Graduate Diploma in Archaeology from Archeological Survey of India or Diploma in Epigraphy or Archaeology or Museology of recognized University or equivalent.
iii) 1 year field experience in Archaeology.

J.R: 1. Assisting the Superintending Archeologist/Deputy Superintending Archaeologist in all matters connected with exploration and excavation, report-writing and publication.
2. Supervision of Muster Rolls or in the absence of M.R.Officers maintaining of muster rolls etc. and other records connected therewith the employment of labour for excavation and exploration or camp.
3. Taking measures for the safe transportation of all excavated material for purposes of study and exhibition and to arrange proper exhibition.
4. Performing all work relating to village to village survey and preparing fully documental records thereof prescribed for the purpose, preparing periodical statements, returns etc. and maintaining all records, registers, accounts, stocks etc.
5. Personal supervision at the time of the opening and closing of the museum, when in headquarter keeping the keys in his custody and taking adequate arrangements in this regard during his absence.

I.P.: Anywhere in India.

Post Cat. No. B-04: Draughtsman Grade-I

O/o Army Base Workshop, Delhi, M/o Defence, New Delhi.

Pay Scale: Rs.9300-34800/- with G.P. Rs. 4200/- (Group-B, Non-Gazetted)

Vacancy: 03 (UR-02 & OBC-01)

Post is not identified suitable for PH

Age: 18-30 years

EQ: (i) Higher Secondary (10+2) of a recognised University/Board/Institution or equivalent.
(ii) 3 years' Diploma in Electrical/Mechanical Engineering of a recognised University/Institution or equivalent.

D.Q.: Nil

J.R.- Carry out any engineering drawing that may be required skillfully and accurately and prepare table of quantities. Design components and lay down material finish and tolerances. Must have a good practical and theoretical knowledge of two of the following subjects and be familiar with the catalogues, table and publications relating to them and appreciate design problems:-

- (i) Welding (ii) Electricity and electrical plant and equipment
- (iii) IC Engine and Vehicles (iv) Machine tools.

I.P. New Delhi with AISL.

Post Cat. No. B-05: Assistant (Legal) in M/o Law & Justice, Deptt. of Legal Affairs, New Delhi.

Pay Scale: Rs.9300-34800 with G.P. Rs. 4600/- (Group-B, Non-Gazetted)

Vacancy: 06 (UR-03, OBC-02 & SC-01)

Post is identified suitable for PH(PD,OL, BL, but not arms, OA)

Age: 18-30 years

- EQ: (i) Degree in Law of a recognised University or equivalent; and
(ii) Should have at least 3 years' experience of legal work in a State Legal Department.

OR

Should be a Central Govt. servant who has at least 3 years' experience in Legal Affairs.

OR

*Should be a qualified Legal Practitioner (Note: The term "qualified legal practitioner" in relation to this clause means an Advocate or Pleader who has practiced as such for atleast 2 years or an Attorney of the High Court of Bombay or Calcutta who has practiced as such for at least 2 years.

J.R.- (i) Putting the precedents on matters referred to the Ministry of Law & Justice, Deptt. of Legal Affairs for Legal advice/conduct of litigation.

(ii) General and Secretarial assistance to the officers in the Ministry of Law & Justice(Department of Legal Affairs) in disposing of matters referred for Legal advice/conduct of litigation including submission of notes and drafts in such cases.

(iii) 'Reference and Research work' wherever necessary.

I.P. New Delhi, Mumbai, Kolkatta, Chennai, Bangalore with AISL. .

Post Cat. No. B-06: Junior Technical Assistant in the M/o Corporate Affairs, Regional Director(Northern Region) New Delhi.

Pay Scale: Rs.9300-34800/- with G.P. Rs. 4200/- (Group-B, Non-Gazetted)

Vacancy: 19 (UR-11, OBC-04 & SC-04) The post is not identified suitable for PH.

Age: 18-30 years

EQ: Degree in Commerce or Economics or Degree in Law from a recognised University.

DQ: Nil.

J.R.- Job requirement is of technical nature. Requires examination of technical aspects of matters arising out of administration of Companies Act, 1956.

I.P.: Noida/ Delhi/ Chandigarh/ Jammu & Kashmir, Shimla with AISL.

Post Cat. No. B-07 Investigator (Social Studies) Grade-I in O/o Registrar General of India,
New Delhi.

Pay Scale: Rs. 9300-34800/- + G. P. Rs. 4200/- (Group 'B', Non-Gazetted)

Vacancy: 3 (UR-02 & OBC-01 including 01 reserved for OH)

The post is identified suitable for OH (One hand/One leg affected)

Age: 18-30 years

EQ.: (i) Master's Degree from a recognised University or equivalent in Anthropology or Sociology with specialization in Village or Community study with special reference to the Scheduled Castes or the Scheduled Tribes.

D.Q.: Nil.

J.R. : To carry out and assist in planning and execution of ethnographic studies/surveys on SCs/STs, socio-economic surveys of villages and towns, tabulation and analysis of field data and preparation of draft reports. To prepare manuscript of ethnographic publication, town directories and drafting of bulletins reports etc. To attend to correspondence and maintenance of files, registers. Control charts etc.

I.P. : Delhi with AISL.

Post Cat. No. B-08: Draughtsman Grade-I in M/o Defence, Corps of EME, New Delhi.

Pay Scale: Rs.9300-34800/- + G.P. Rs. 4200/- (Group-B, Non-Gazetted)

Vacancy: 01 (SC)

Post is identified suitable for OA,OL,HH,

Age: 18- 30 years

EQ: (i) Higher Secondary (10+2) of a recognised University/Board/Institution or equivalent.
(ii) 3 years' Diploma in Electrical/Mechanical Engineering of a recognised University/ Institution or equivalent.

I.P.: New Delhi with AISL.

Post Cat. No. B-09: Senior Technical Assistant in Directorates of Millets Development,
M/o Agriculture, D/o Agriculture, Department of Agriculture & Cooperation,
Jaipur.

Pay Scale: Rs. 9300-34800 + G.P. Rs. 4200/- (Group 'B', 'Non-Gazetted') Non-Ministerial.

Vacancy: 02(UR-01 & SC-01)

Post is not identified suitable for PH

Age: 18-30 years.

EQ.: Degree in Agriculture followed by Post-Graduate degree in Agronomy/ Plant Breeding/ Genetics of a recognised University or equivalent.

DQ.: Experience in food crops/ cash crops (Oilseeds, Jute, Cotton, Tobacco and Sugarcane).

J.R.: To assist the Senior Technical Officer in preparation of technical notes, connected with development programmes/schemes formulated and sponsored by the Central or State Government in regard to food/commercial crops. To assist in compilation of data and abstracting of Technical Information. To assist in scrutinizing the provisions of five years plans relating to crop development and prepare progress reports regarding their implementation.

I.P. : Jaipur with AISL.

Post Cat. No. B-10: Assistant Director in O/o National Saving Institute, M/o Finance,
New Delhi.

Pay Scale: Rs. 9300-34800/- + G.P. Rs. 4200/- (Group-B, Non-Gazetted)

Vacancy: 07 (06-UR,01-SC)

Post is not identified suitable for PH

Age: 18-30 years

EQ: Bachelor Degree in Commerce, Economics, Statistics or Mathematics of a recognised University.

D.Q. : 2 years' experience in Data analysis, Marketing Research, sale promotion and publicity.

J.R. : To collect and collate data relating to small saving and other related subject/financial products as per the requirement of the Institute. To assist in and organize training programmes for officials and extension agencies involved in mobilization of saving and act as resource person and faculty. To maintain liaison to distribution and extension agencies and organize campaigns for promotion of saving.

I.P.: New Delhi, Guwahati, Lucknow, Bangalore, Chandigarh and Jaipur with AISL.

Post Cat. No. B-11: Senior Technical Assistant (Crops) in M/o Agriculture,
D/o Agriculture & Cooperation, New Delhi.

Pay Scale: Rs. 9300-34800/- + G. P. Rs. 4200/- (Group 'B', Non-Gazetted)

Vacancy: 04 (UR-02, OBC-01 & ST-01 including 01 reserved for OH (OA/OL) candidate)
The post is identified suitable for OH(OA/OL).

Age: 18- 30 years

EQ.: (i) B.Sc. Degree in Agriculture from a recognised University or equivalent;
(ii) Two years' experience in Agricultural Planning/Development/Extension.

OR

B.Sc. Degree in Agriculture followed by a Post Graduate Degree in any branch of Agricultural Science of a recognised University or equivalent.

D.Q.: NIL

J.R.: (i) To look after centrally sponsored scheme of paramount National significance, viz- NFSM. BGREI and INSIMP, TMP of Cotton/Jute besides scrutiny of Water management projects & other Centrally sponsored schemes of rice, Wheat & Coarse cereals under MMA.

(ii) Planning, Development and other connected items of work relating to Coarse Cereals (viz. Wheat, Rice, coarse cerealsexcept Maize) Crops and food grains including parliamentary matter etc..

I.P. : New Delhi with AISL.

Post Cat. No. B-12: Sub-Inspector (Finger Print) in O/o NCRB, M/o Home Affairs,
New Delhi.

Pay Scale: Rs. 9300-34800/- + G. P. Rs. 4200/- (Group 'B', Non-Gazetted)

Vacancy: 39 (UR-20, OBC-10, SC-05, ST-02 & PH-02 (BL/OL/OA))

Age: 18-30 years

EQ.: Bachelors' Degree having Biology, Chemistry, Zoology, Botany, Forensic Science, Criminology, Developmental Biology, Bio-Chemistry, Cell Biology, Bio Science, Micro Biology, Bio-Physics as one of the subjects from a Recognised University.

D.Q.: NIL

J.R.: Recording of Finger Print Slips, Searching for finger Print Slips, elimination of time barred slips, scrutiny and classification, recording search of Single Digit slips, splitting and maintenance of finger Print slips and computerized name Indexing system. Attending courts for proving police cases. Taking of finger prints of living persons and dead bodies. Scene of Crime and document cases as and when assigned. Research work on Finger Print Science. Input, quality check and verification of Finger Print data on finger analysis and Criminal Tracing system FACTS). Preparation of coding sheets for criminal attribute Data Base etc.

I.P. : New Delhi with AISL.

Post Cat. No. B-13: Senior.Research Assistant in O/o Central Water Commission, Sewa Bhavan, R.K.Puram, New Delhi.

Pay Scale: Rs. 9300-34800/- + G. P. Rs. 4200/- (Group 'B', Non-Gazetted)

Vacancy: 02 (UR)

Age: 18-30 years.

EQ.: Master's Degree in Chemistry from a recognized University or Institution.

D.Q.: Nil

J.R.: 1. Analysis of water samples for determination of physico-chemical, biological & micro-biological water quality parameters.
2. To assist the Assistant Research Officer in the analysis of trace & toxic elements and organic compounds using highly sophisticated equipments viz.ICP, HPLC, AAS, TOC analyzer etc. in the laboratories.
3. Special studies like longitudinal DO and BOD surveys.
4. To Assist ARO/RO/Senior research Officers in various Scientific/Technical matters.
5. To conduct analysis of Bed Material Samples. Etc.

I.P. : Anywhere in India.

Post Cat. No. B-14: Evaluator(Malyalam/Tamil/Bangla) in the M/o Human Resource Development, D/o Higher Education, Central Hindi Directorate, New Delhi.

Pay Scale: Rs.9300-34800/- + G.P. Rs. 4200/- (Group-B, Non-Gazetted)

Vacancy: 03 (01- UR/Malayam, 01-OBC/Tamil, 01-SC/Bangla)

Post is identified suitable for OH (one arm disability upto 40% is acceptable)

Age: 18- 30 years

EQ: (i) At least second class Master's Degree in Hindi of a recognised University or equivalent;

(ii) Knowledge of English and the regional language concerned at the degree level

D.Q. (i) Experience of teaching Hindi as a second Language.

(ii) Knowledge of one additional regional Language other than the regional language concerned

J.R.- (i) To evaluate response sheets of the students.

(ii) To prepare lessons.

(iii) Hindi classroom teaching through Personal Contact Programmes in various Non-Hindi speaking areas.

I.P. New Delhi with AISL.

Post Cat. No. B-15: Assistant Research Officer for Hindi in the M/o Human Resource Development, D/o Higher Education, Central Hindi Directorate, New Delhi.

Pay Scale: Rs.9300-34800/- + G.P. Rs. 4600/- (Group-B, Non-Gazetted)

Vacancy: 08 (05-UR, 02-OBC, 01-SC)

Post is identified suitable for OH (one arm disability upto 40% is acceptable).

Age: 18- 30 years

EQ: (i) Master's Degree in Hindi or Sanskrit with Hindi as an elective subject at Degree stage from a recognised University or equivalent and should have studied English as a compulsory/optional subject at degree level.

D.Q. Certificate/Diploma from a recognized Institute in Translation or applied Linguistic or Functional Hindi

J.R.-

(i) To assist in the implementation of schemes relating to propagation & Development of Hindi.

(ii) To assist the publication of various periodicals.

(iii) To assist the preparation of dictionaries-Lingual, bilingual and multilingual.

(iv) To assist the preparation of Dictionaries in Foreign language and cultural exchange programme.

I.P. New Delhi with AISL.

Post Cat. No. B-16 Primary Teacher in M/o Defence, Ordnance Factory Raipur, Dehradun.

Pay Scale: Rs. 9300-34800 + G.P. Rs. 4200(Group 'B', Non Technical)

Vacancy: 03 (UR-02, SC-01)

Post is identified suitable for OH(OL,BL,OA and V.H.(low vision).

Age: 18-30 years

EQ.: (i) Higher Secondary or equivalent from a School or Board recognised by Govt. of India, State Government.

(ii) Degree or Diploma in Education or Technology or Music or craft of Basic training certificate as the case may be from an Institution recognised by Government or National Council for Technical Education.

D.Q.: (i) Post qualification teaching experience of (full time) at least two years from a recognised school in the primary classes in a regular capacity.

(ii) Competent to teach in English or Hindi and medium of instruction of the school.

J.R. : Teaching in Primary Classes.

I.P. : Ordnance Factory Dehradun with AISL.

Post Cat. No. B-17 Data Processing Assistant Grade-A in M/o Home Affairs, National Crime Records Bureau.

Pay Scale: Rs. 9300-34800 + G.P. Rs. 4200(Group 'B', Non-Gazetted).

Vacancy: 09(UR-04, OBC-01, ST-01 & SC-03)

Post is identified suitable for OH.

Age: 18-30 years.

EQ.: Master's Degree in Computer Applications or Computer Science or BE / B.Tech in Information Technology or Computer Engineering or Computer Science or Computer Technology from a recognised University or Institute.

OR

BE / B.Tech in Electronics or Electronics and Communication from a recognised University or Institute with two years' experience in Electronic Data Processing work including experience of actual programming.

OR

Bachelor's Degree in Computer Applications or Computer Science or Information Technology or Electronics from a recognised University with two years' experience in Electronic Data Processing work including experience of actual programming.

OR

"A" level Diploma under DOEACC Programme or post Graduate Diploma in Computer Applications or Computer System and Management or Information System and Application or Computer Science or Computer Technology or Information Technology offered under University Programme or Post Polytechnic Diploma in Computer Applications or Computer System and Management or Information System and Application or Computer Science or Computer Technology or Information Technology awarded by the State Council of Technical Education.

OR

Post Graduate Diploma in Electronics or Electronics and Communication offered under University Programme or Post Polytechnic Diploma in Electronics or Electronics and Communication awarded by the State Council of Technical Education with two years' experience in Electronic Data Processing work including experience of actual programming.

D.Q. : Nil.

J.R. : Assistance in the design, development and implementation of information systems and Data bases, Operations and analysis thereon, including assistance to system analysis programming, and data organisation, data collection, collation, validation, coding, processing and maintenance of all forms of data including alpha-numerical, textual graphic, voice and optical, and operation of any type of EDP machine/ computer/ computer based on-line or real time systems/ computer network bases systems, etc.

I.P. : New Delhi with AISL.

Post Cat. No. B-18 House Keeper in Union Public Service Commission, New Delhi.
Pay Scale: Rs. 9300-34800 + G.P. Rs. 4600(Group 'B', Non-Gazetted) Ministerial.
Vacancy: 01(UR)

Age: 18-30 years

EQ.: (i) Diploma in Hotel Management of minimum three years duration from a recognised University; and
(ii) Three years' experience in maintenance and upkeep of the Guest Houses or Hotels including experience in Housekeeping work.

D.Q.: Nil.

J.R. : (i) Maintenance and upkeep of rooms, Kitchen, Gallery, and other rooms.
(ii) Maintenance and upkeep of chambers of Chairman, Members, Secretary and other officers including (Main Hall, Outer Hall, Rest rooms etc.

(iii) Provide good quality of food in Governments Meetings and guest house.

I.P. : New Delhi.

Post Cat. No. B-19 Data Processing Assistant Grade-A (erstwhile designated as Jr. Statistical Assistant in Forest Survey of India, M/o Environment & Forests.

Pay Scale: Rs. 9300-34800 + G.P. Rs. 4200(Group 'B', Non-Gazetted)

Vacancy: 04 (UR-02 & OBC-02)
Post is not identified suitable for PH

Age: 18-28 years

EQ.: Master's degree in Mathematics or Statistics or Economic with Mathematics or Statistics subject at graduate level.

D.Q.: Computer's certificate from any recognised institute or Certificate in Statistics from a recognised institute or trained Forest Rangers in one of the Forest College under Forest Research Institute and Colleges, Dehradun.

J.R. : Consistency checking – (i) Manual (ii) Computer,
Statistical Analysis, Curve Drawing and Manual Calculations.

I.P. : Dehradun with AISL.

Post Cat. No. B-20 Assistant Library and Information Officer (Librarian) in M/o Earth Science, New Delhi.

Pay Scale: Rs. 9300-34800 + G.P. Rs. 4600(Group 'B', Non-Gazetted) Non-Ministerial.

Vacancy: 01 (UR) Post is identified suitable for OH (one arm or one leg).

Age: 18-30 years.

EQ.: (i) Degree from a recognised University or equivalent; and
(ii) Bachelor's Degree in Library Science from a recognised University or institute or equivalent; and
(iii) Two years' professional experience of working in a Government/University Library.

OR

(iii) Diploma in Computer Applications from a recognised University or institute or equivalent.

D.Q.: Master's Degree in Library Science from a recognised University or equivalent.

J.R. : He/She will be In-charge of the Library of Ministry and will be responsible for the effective maintenance & upkeep of library books.

I.P. : New Delhi.

Post Cat. No. B-21 Senior Technical Assistant (Credit) in M/o Agriculture, D/o Agriculture and Cooperation, Krishi Bhawan, New Delhi.

Pay Scale: Rs. 9300-34800 + G.P. Rs. 4200(Group 'B', 'Non-Gazetted') Non-Ministerial.

Vacancy: 03(UR-02, OBC-01) Post is identified suitable for PH.

Age: 18-30 years.

EQ.: (i) Master's Degree in Economics or Statistics or Commerce or Cooperation from a recognised University or equivalent;

OR

(a) Degree with Economics or Statistics or Commerce or Cooperation as one of the subjects from a recognised University or equivalent.

(b) Post-graduate diploma in Cooperation from a recognised University or equivalent.

(ii) Two years experience of Cooperative Credit work/banking/ Agricultural Credit in a recognised/ registered establishment or organization.

DQ.: Nil.

J.R. : (i) Compilation of data/information required in formulation of policies, planning and programmes/schemes relating to agricultural credit, crop Insurance & risk mitigation of farmers.

(ii) Close monitoring of agriculture credit.

(iii) Implementation/operationalisation & monitoring/programme to address diverse needs of farmers for all agricultural & allied risks etc.

I.P. : New Delhi with AISL.

Post Cat. No. B-22 Senior Technical Assistant (Soil Conservation) in M/o Agriculture, D/o of Agriculture and Cooperation, New Delhi.

Pay Scale: Rs. 9300-34800 + G.P. Rs. 4200/- (Group 'B', 'Non-Gazetted') Non-Ministerial.

Vacancy: 04(02-UR, 01-OBC, 01-SC)

Post is identified suitable for PH

Age: 18-30 years.

EQ.: (i) Master's Degree in Agriculture/Soil Science/Botany/Forestry/Chemistry from a recognised University or equivalent;

(ii) Two year's experience in the field of soil conservation development, research or project preparation.

J.R.: (1) To assist Assistant Soil Conservation Officer/Assistant Commissioner (NRM/RFS) in discharging their duties.

(2) First level technical scrutiny of Watershed Project Reports (WPR) /Details Project Report relating to Soil and water Conservation programmes including design and cost estimates, reclamation and development of Alkali and Acid Soils, projects relating to rainfed Agriculture, etc.

(3) Examination of EFC/CCEA Memos/Notes and compilation of comments, etc.

(4) Handling of matters relating to Climate Change and its impact on various sectors of agricultural development, and suggestion measures for adaptation and mitigation.

I.P. : New Delhi with AISL.

Post Cat. No. B-23 Assistant Field Officer in Soil & Land Use Survey of India, New Delhi.

Pay Scale: Rs. 9300-34800 + G.P. Rs. 4200/- (Group 'B', 'Non-Gazetted') (Non-Ministerial).

Vacancy: 49(UR-21, OBC-16, SC-8 & ST-04) including 3 posts reserved for HH

Post is identified suitable for OH & HH

Age: 18-30 years.

EQ.: M.Sc degree in Soil Science, Agriculture Chemistry or Agriculture with specialization in Soil Science of a recognised University or equivalent.

J.R.: (1). Interpretation and procurement of data.

(2). Field mapping and procurement of base maps and collection of agricultural, metrological, and socio-economic data.

(3). To carry out soil survey in the field, prepare drafts soil survey reports and finalization of field soil maps.

(4). Physical and chemical analysis of soil, rock and water samples.

(5). Interpretation of analytical results.

(6). To analyze the different Remote Sensing Data, GIS, machine aided image analysis for generation of soil and land related maps.

I.P. : Delhi, Noida, Kolkata, Nagpur, Hyderabad, Ranchi, Bangalore, Ahmedabad with AISL.

Post Cat. No. B-24 Assistant Extension Officer in Directorate of Extension, M/o Agriculture, D/o Agriculture & Cooperation, New Delhi.

Pay Scale: Rs. 9300-34800 + G.P. Rs. 4200/- (Group 'B', 'Non-Gazetted') (Technical).

Vacancy: 01(OBC)

Post is not identified suitable for PH

Age: 18-30 years.

EQ.: (i) Mater's Degree in Agriculture/Agricultural Extension/any of the Agricultural Sciences from a recognised University or equivalent or Management degree with B.Sc. (Agriculture) from a recognised Institute, University by equivalent degree or Master's degree in Rural Management from a recognised Institute or equivalent.

(ii) Two years experience in Agricultural/Management of Agricultural Extension work.

J.R.: (1). Technical Scrutiny of Agricultural Extension Training Schemes reports and programmes of Agricultural Extension work.

(2). Preparation of Technical notes, leaflets and review of Agriculture and allied subjects.

(3). Collection, compilations and abstraction of scientific literature on Agricultural Extension etc.

I.P. : New Delhi with AISL.

Post Cat. No. B-25 Assistant Central Intelligence Officer Grade-I (Language) in (Arabic, Chinese, French, German, Pushto, Russian, Spanish and Turkish) in O/o Intelligence Bureau, M/o Home Affairs, New Delhi.

Pay Scale: Rs. 9300-34800 + G.P. Rs. 4600/- (Group 'B', 'Non-Gazetted') (Non-Ministerial).

Vacancy: 08 (UR-05, OBC-02 & ST-01) Post is not identified suitable for PH

Age: 18-30 years.

EQ.: I- (i) Bachelor's degree in the Foreign Language (**Arabic or Chinese or French or German or Russian or Spanish**) with English as a compulsory or elective subject from a recognised University or institute;

Or

Interpretership in a foreign language (**Turkish**) from a recognised University or Institute or School of Foreign Languages, Ministry of Defence and graduation in any subject with English as a compulsory or elective subject from a recognised university or institute;

Or

Advance Diploma in a Foreign language (**Pushto**) from a recognised University or Institute or School of Foreign Languages, Ministry of Defence and graduation in any subject with English as a compulsory or elective subject from a recognised university

or institute;

II- One year's experience in teaching or translation from foreign language concerned (Arabic or Chinese or French or German or Pushto or Russian or Spanish or Turkish) to English or vice-versa.

DQ.: Diploma or certificate in a foreign language other than that for which recruitment is being made from a recognised University or Institute or School of Foreign Languages, Ministry of Defence.

J.R.: Translation, reviewing, examination & interpretation.

I.P. : Anywhere in India.

Post Cat. No. B-26: Documentation & Information Technology Assistant in O/o National Medicinal Plants Board D/o AYUSH, M/o Health and Family Welfare, New Delhi.

Pay Scale: Rs. 9300-34800 + G.P. Rs. 4200/- (Group 'B', 'Non-Gazetted') ('Non-Ministerial')

Vacancy: 01(UR) Post is not identified suitable PH

Age: 18-30 years.

EQ.: (i) Bachelor's Degree from a recognised University or Institute or equivalent.

(ii) One year Certificate or Diploma course in Computer Application or Information Technology from a recognised Institution.

DQ.: Nil.

J.R.: The incumbent is required to provide assistance to officers in matters related to IT collection/compilation of Data base documentation and dissemination of Information.

I.P. : New Delhi with AISL.

Post Cat. No. B-27 Senior Technical Assistant (Cooperation) in M/o Agriculture, D/o Agriculture and Cooperation, New Delhi.

Pay Scale: Rs. 9300-34800 + G.P. Rs. 4200/- (Group 'B', 'Non-Gazetted') ('Non-Ministerial')

Vacancy: 02(UR) Post is not identified suitable for PH.

Age: 18-30 years.

EQ.: (i) Post-graduate degree in Agriculture/Agricultural Economics/Economics/Commerce/Statistics from a recognised University or equivalent.

(ii) Two years experience in areas related to Agricultural Cooperation.

DQ.: Diploma/Degree in Cooperation from a recognised Institution or equivalent.

J.R.: (1). Administrative and Financial matters of National Agricultural Cooperative Marketing Federation of India Limited (NAFED), National Cooperative Development Council (NCDC), National Cooperative Union of India (NCUI) and National Council for Cooperative Training (NCCT).

(2). Coordination with Budget Division regarding Budget and Performance Budget etc of Cooperation Division.

(3). Material for Annual Report, Annual Plan of work etc of the Division.

(4). Preparation of EFC Memo for continuation of the Central Sector Scheme during the five-year plan period and annual plans on year-to-year basis.

(5). Work Related to Central Sector Scheme for assistance to NCDC programmes for development of Cooperative in the Country.

(6). Registration of multistate societies, amendment of bye laws, inspection inquiry etc.

I.P. : New Delhi with AISL.

**Post Cat. No. B-28 Investigator Grade-II in M/o Labour and Employment (Main Secretariat)
New Delhi.**

Pay Scale: Rs. 9300-34800 + G.P. Rs. 4200/- (Group 'B', 'Non-Gazetted') (Non-Ministerial).

Vacancy: 02(UR-01 & OBC-01)

Post is not identified suitable for PH

Age: 20-25 years.

EQ.: Degree from any recognised University with Statistics, Mathematics or Economics as one of the subjects.

DQ.: (i) Two year experience in Socio-Economic investigation, tabulation and writing of reports.

(ii) Post Graduation in any of the above disciplines.

(iii) Familiarity with Computer and ability to operate various softwares for statistical analysis.

J.R.: Collection, compilation, tabulation, analysis and interpretation of statistical data relating to various labour laws, maintaining and updating of such data, analysis in regard to studies conducted by the Ministry through Questionnaire.

I.P. : New Delhi with AISL.

**Post Cat. No. B-29 Senior Geographer in O/o Registrar General of India,
New Delhi.**

Pay Scale: Rs. 9300-34800/- + G. P. Rs. 4600/- (Group 'B', Non-Gazetted)

Vacancy: 2 (UR-02) Post is not identified suitable for PH.

Age: 18-30 years

EQ.: (i) Master's Degree in Geography of a recognised University; and

(ii) Two years' experience in the field of Geography or Cartography in representation of economic data on maps and of drafting reports.

D.Q.: Certificate in Computer Mapping and Geographical Information System of minimum six months duration from a recognised Institute or University.

J.R. : To Supervision of mapping work of Geographers/Cartographers and drawing staff.

2. Writing of analytical notes of maps, charts, diagrams, etc.

3. Scrutiny of maps for final printing.

4. Maintaining of progress of cartographic activities.

5. Preparation of experimental maps/charts/diagrams for census publications.

6. Drafting of instructions for cartographic/portrayal of census/non-census data.

I.P. : Delhi with AISL.

**Post Cat. No. B-30: Heraldic Assistant Group 'B' in History Division, O/o Jt. Secy. (Trg.) &
CAO, New Delhi.**

Pay Scale: Rs.9300-34800/- + G.P. Rs. 4200/- (Group-B, Non-Gazetted)

Vacancy: 01 (Reserved for OH) (OA/OL/BL but not arms)

Age: 18-30 years

EQ: (a) (i) Masters' Degree in History of a recognised University or equivalent and (ii) Sanskrit as a compulsory or elective subject at Degree level.

OR

(i) Master's Degree in Sanskrit from a recognised university or equivalent and (ii) History as a compulsory or elective subject at degree level.

and

(b) 03 years' research experience relating to Ancient History.

D.Q. : NIL.

J.R. : To assist the Assistant Director (Heraldry) in his work. To carry out research in Indian History, Culture and Mythology with a view to tracing the Heraldic traditions of the country, etc.

I.P.: New Delhi with AISL.

Post Cat. No. B-31 Quarantine Inspector in M/o Agriculture, D/o Animal Husbandry Dairying & Fisheries, Kapashera, New Delhi-110017.

Pay Scale: Rs. 9300-34800 + G.P. Rs. 4200(Group 'B', 'Non-Gazetted')Non-Ministerial.

Vacancy: 03(UR-03) Post is not identified suitable for PH.

Age: 18-30 years.

EQ.: (i) Bachelor of Science with Zoology or Microbiology as one of the essential subjects from a recognised University or Institution.

(ii) Two years' experience of conducting research or experiments **OR**

Measurement in a veterinary laboratory of Central or State Government or any University or Indian Council of Agricultural Research or of any autonomous body.

DQ.: M.Sc. in Microbiology from a recognised University or Institute..

J.R. : Technical support to implement quarantine procedure and rules including sampling etc.

I.P. : with AISL.

Post Cat. No. B-32: Technical Assistant (Metallurgical) in O/o Directorate of Quality Assurance (Naval), M/o Defence (DGQA), New Delhi.

Pay Scale: Rs. 9300-34800/- + G. P. Rs. 4200/- (Group 'B', Non-Gazetted)

Vacancy: 05 (UR)

Post is not identified suitable for PH

Age: 18-30 years

EQ.: (i) Diploma in Metallurgical engineering from a recognised University/Institution.

(ii) Two years experience in any of the fields of quality assurance/quality control/production/manufacturing and testing of ferrous/non-ferrous materials and alloys, welding equipment and weld consumables, non destructive testing, finite element method analysis chain/pulleys/wire ropes, fasteners and hardware items, pipe and pipe fittings, shock and mount/vibration equipment, castings/forging etc. including knowledge of various standard and their interpretation.

D.Q.: Passed six months training course in any Computer based programme preferably Microsoft word, excel, etc.

J.R.: Quality Assurance of Equipments/spares used on board Naval ship with inspection duties.

I.P. : Anywhere in India with AISL

Post Cat. No. B-33: Technical Assistant (Electrical) in O/o Directorate of Quality Assurance (Naval), M/o Defence (DGQA), New Delhi.

Pay Scale: Rs. 9300-34800/- + G. P. Rs. 4200/- (Group 'B', Non-Gazetted)

Vacancy: 18 (UR-11, OBC-05, SC-01 & ST-01 including 01 reserved for OH)

Post is identified suitable for OH(OL/OA only) and HH

Age: 18-30 years

EQ.:(i) Diploma in Electrical or Electronics & Communication or Electronics & Telecommunication or Electrical & Electronics or Instrumentation or Instrumentation & Electronics or Applied Electronics & Instrumentation or Electrical Instrumentation & Control Engineering from a recognised University/Institution.

(ii) Two years experience in any of the fields of quality assurance/quality control/production/manufacturing and testing of switch gears, cables, converters, light and light fittings, motors, generators, drives and control systems, airfield lighting equipment, Electronics/Radar/Radio/Telecommunication equipment, electro hydraulic system, programmable logic controller based systems, printed circuit boards/instrumentation, software development and validation, network control system etc. including knowledge of various standard and their interpretation.

D.Q.: Passed six months training course in any Computer based programme preferably Microsoft work, excel, etc.

J.R.: Quality Assurance of Equipments/spares used on board Naval ship with inspection duties etc.

I.P. : Anywhere in India with AISL.

Post Cat. No. B-34: Technical Assistant (Mechanical) in O/o Directorate of Quality Assurance (Naval), M/o Defence (DGQA), New Delhi.

Pay Scale: Rs. 9300-34800/- + G. P. Rs. 4200/- (Group 'B', Non-Gazetted)

Vacancy: 21 (UR-10, OBC-06, SC-01 & ST-04 including 01 reserved for OH)
Post is identified suitable for OH(OL/OA only) and HH

Age: 18-30 years

EQ.:(i) Diploma in Mechanical or Mechanical and Automation or Marine Engineering from a recognised University/Institution.

(ii) Two years experience in any of the fields of Quality Assurance/Quality Control/Production/Manufacturing and testing of Marine Engineering propulsion systems including turbines, power generation equipment, hydraulic system, air conditioning/refrigeration, pumps valves, gears and gear trains, boilers, cranes/winchies/load handling devices etc. including knowledge of various standard and their interpretation.

D.Q.: Passed six months training course in any Computer based programme preferably Microsoft work, excel, etc.

J.R.: Quality Assurance of Equipments/spares used on board Naval ship with inspection duties.

I.P. : : Anywhere in India with AISL.

Post Cat. No. B-35: Technical Assistant (Chemical) in O/o Directorate of Quality Assurance (Naval), M/o Defence (DGQA), New Delhi.

Pay Scale: Rs. 9300-34800/- + G. P. Rs. 4200/- (Group 'B', Non-Gazetted)

Vacancy: 06 (UR)
Post is not identified suitable for PH

Age: 18-30 years

EQ.: (i) Diploma in Chemical Engineering from a recognised University/Institution.

- (ii) Two years experience in any of the fields of Quality Assurance/Quality Control/Production/Manufacturing and testing of paints, adhesives, sealant, acids/alkalis, refrigerants and industrial gases, oils and lubricants, petroleum products, rubbers/polymer products, insecticides, pesticides, etc. including knowledge of various standard and their interpretation.

D.Q.: Passed six months training course in any Computer based programme preferably Microsoft word, excel, etc.

J.R.: Quality Assurance of Equipments/spares used on board Naval ship with inspection duties.

I.P.: Anywhere in India with AISL.

Post Cat. No. B-36 Senior Library and Information Assistant in M/o External Affairs, New Delhi.

Pay Scale: Rs. 9300-34800 + G.P. Rs. 4200(Group 'B', Non-Gazetted)

Vacancy: 01 (UR) Post is identified suitable for OH.

Age: 18-30 years.

- EQ.: (i) Degree of a recognised University or equivalent;
(ii) Degree or equivalent diploma in Library Science from a recognised University/institute or equivalent;
(iii) Two years' experience in a responsible capacity in a library of standing.

D.Q.: i) Master's Degree in Library Science from a recognised University or equivalent.
ii) Working knowledge of any one modern European language other than English
iii) Experience in library having collection of maps

J.R. : Management of modern library viz. Cataloging, map reading documentation, computers etc.

I.P. : New Delhi with AISL/Abroad.

Post Cat. No. B-37 - Technician in O/o National Centre for Disease Control, DGHS, Delhi.

Pay Scale: Rs.9300-34800 with G.P. Rs. 4200/- (Group-B, Non-Gazetted)

Vacancy: 06 (UR-4, OBC-01 & SC-01)

Post is identified suitable for OH and HH.

Age: 18-25 years

EQ: Science Graduate in Biology/Biochemistry/Microbiology.

D.Q. One year's practical experience in Medical and Biological Laboratory.

J.R.- To carry out various tests with latest highly sophisticated equipments and technologies in the implementation of various research projects on communicable Diseases.
To assist in Research work/Health Programmes. Field visit during epidemic, Testing of samples in Laboratory etc.

I.P. Delhi with AISL.

Post Cat. No. B-38 – Technician(BCG) in O/o National Centre for Disease Control, DGHS, Delhi.

Pay Scale: Rs.9300-34800 with G.P. Rs. 4200/- (Group-B, Non-Gazetted)

Vacancy: 02 (UR) Post is identified suitable for OH/HH

Age: 18-25 years

EQ: Science Graduate in Biology/Biochemistry/Microbiology/ Medical Technology(Laboratory).

D.Q. One year's practical experience in Medical/ Biological Laboratory.

J.R.- To assist in Research work/Health Programmes. Field visit during epidemic, Testing of samples in Laboratory etc.

I.P. Delhi with AISL.

Post Cat. No. B-39:- TECHNICAL ASSISTANT (WILDLIFE), M/o Environment & Forests,
New Delhi

Pay Scale: Rs.9300-34800 with G.P. 4200/-

Vacancy: OBC-01 (Group-B (Non Gazetted Non-Technical))

The post is identified/suitable for PH.

Age : 18-30 years

EQ: (i) Bachelors' Degree in Science with Zoology or Wildlife Biology as one of the subjects from a recognised university or institution.

(ii) One years' experience in data collection and identification of wild flora and fauna.

D.Q. (i) Master's degree in Zoology or Wildlife Biology from a recognised university.

(ii) Diploma or Certificate in Wildlife Management awarded by the Wild Life Institute of India

I.P. New Delhi with AISL.

Post Cat. No. B-40 Economic Investigator Grade-II in M/o Rural Development, D/o Rural
Development, New Delhi.

Pay Scale: Rs. 9300-34800 + G.P. Rs. 4200/- (Group 'B', 'Non-Gazetted') ('Non-Ministerial')

Vacancy: 01(OBC)

Post is identified suitable for OH .

Age: 18-25 years.

EQ.: Graduate with Economics with a main subject from a recognised University or equivalent.

DQ.: Nil.

J.R.: Collection, compilation, interpretation of economic data.

I.P. : New Delhi with AISL.

Post Cat. No. B-41 Data Processing Assistant 'Grade-A' in the Staff Selection Commission,
New Delhi.

Pay Scale: Rs. 9300-34800 + G.P. Rs. 4200/- (Group 'B', 'Non-Gazetted') ('Non-Ministerial')

Vacancy: 09 (UR-05, OBC-02, SC-01 & ST-01)

Post is not identified suitable for PH.

Age: 18-30 years.

EQ.: (i) Degree of a recognised University with science, Mathematics, Economics, Statistics or equivalent.

(ii) Diploma/Certificate in Computer Application from a recognised institution, or knowledge Programming, System operation and systems analysis (to be judged through suitable test.)

DQ.: Nil.

J.R.:

I.P. : New Delhi with AISL.

Post Cat. No. B-42 Technical Officer (S&R) in the D/o Food & Public Distribution, Storage & Research Division, New Delhi.

Pay Scale: Rs. 9300-34800 + G.P. Rs. 4200/- (Group 'B', 'Non-Gazetted') ('Non-Ministerial')

Vacancy: 26 (UR-13, OBC-10, SC-2 & PH-01)

Post is identified suitable for OH.

Age: 18-30 years.

EQ.: Master's degree in Entomology/ Plant Pathology/ Bio-Chemistry from a recognised University.

Or

Master's degree in Agriculture with specialization in Entomology/ Plant Pathology/ Bio-Chemistry from a recognised University.

Or

Master's degree in Zoology or Botany or Chemistry from a recognised University.

DQ.: Two years experience of work relating to Storage of Food grains and control of pests or experience in Chemical analysis for quality assessment of food grains and allied products in Government organisations or Public Sector Undertakings or Universities.

J.R.: "The duties of Technical Officer is to analyse food grains samples, assist in inspection activities and R& D activities of QCC and IGMRI; supervision of work of Laboratory Assistant & Laboratory Attendants/ Technical Operators; to undertake lectures on storage and inspection aspects of food grains in various programmes of the Department.

I.P. : New Delhi with AISL.

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission for all the above categories of posts for those candidates who are otherwise well qualified (i.e., who possess higher qualification(s)), if sufficient number of candidates are not found fulfilling requisite Essential Qualification(s) for the posts concerned.

Note 2: The qualifications regarding experience is relaxable for all the above categories of posts at the discretion of SSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up vacancies reserved for them.

ABBREVIATIONS USED:

UR: Unreserved, OBC: Other Backward Classes, SC: Scheduled Caste, ST: Scheduled Tribe, Ex-S.: Ex-Serviceman, PH : Physically Handicapped, OH: Orthopedically Handicapped, HH: Hearing Handicapped, VH: Visually handicapped, IPO: Indian Postal Order, CRFS: Central Recruitment Fee Stamps, Deg. : Degree, Dip.: Diploma, Equiv.: Equivalent, Profi-test: Proficiency Test, Recog.: Recognized, AISL: All India Service Liability, Univ.: University, Instt.: Institute, Insttn.: Institution, M/o: Ministry of, D/o: Department of, O/o: Office of, PC: Post Code, PS: Pay Scale, IP: Initial Posting, EQ: Essential Qualification, DQ: Desirable Qualification, JR: Job Requirement, CGCE :Central Government Civilian Employee.

2. FEE PAYABLE: Rs. 50/- (Rupees fifty only) for each post.

Note: Candidate must submit separate applications and pay the fee separately for each post in case they wish to apply for more than one post.

2.1 Mode of payment: CRFS only

Candidates are advised to pay the Examination fee in the shape of CRFS for which they are not to pay any commission. These stamps are available at all District Post Offices of the Country. These Recruitment Stamps may be pasted in the space ear-marked for the purpose. Recruitment Stamps must be got cancelled from the counter clerk of any post office including the issuing post office with the date stamp of post office in such a manner that the impression is clear and distinct to facilitate the identification of the date and the post office of issue at any subsequent stage. After getting the Recruitment Fee Stamps cancelled from the post office, the candidate may submit the application to: -

**THE REGIONAL DIRECTOR (NR)
STAFF SELECTION COMMISSION
BLOCK NO.12, LODHI ROAD,
CGO COMPLEX,
NEW DELHI – 110504**

in the usual manner after completing other formalities.

NOTE: Fee paid by IPO, Cash, Bank draft or Pay order will NOT be accepted.

2.2 FEES CONCESSION: No fee for SC, ST, PH, Ex-Serviceman and Female candidates. However, no fee concession would be admissible to Ex-serviceman who would otherwise be considered as General candidate in terms of Note-2 of ANNEXURE-I of Instructions. Such candidates would be required to pay the requisite fee for the examination. Fee concession is

not admissible to sons, daughters & dependents of Ex-S. Service Clerks in the last year of their colour service are not exempted from payment of fee. Remission of fee may be allowed to those repatriates from Kuwait/Iraq who are not in a position to pay it.

3. **AGE RELAXATION**: Available to certain categories are given in Annexure-I.
4. **PRELIMINARY SELECTION**: Mere fulfilling of minimum prescribed qualifications, etc. will not entitle candidates to be called for the interview. Commission may make a preliminary shortlisting of candidates with respect to number of posts on the basis of their educational qualifications, academic records, **percentage of marks**, etc., and the candidates thus selected will be required to undergo an **Interview/ Personality Test of 100 marks**.
- 5.1 **SCREENING TEST** : The Commission may, at its discretion also decide to hold a screening test for any of the categories where it is felt necessary before Interview/Proficiency Test.

Only such candidates who qualify in the screening test at the standard fixed by the Commission at its discretion, would be made eligible for being called for Interview.

- 5.2 **PROFICIENCY TEST**: The Commission may, at its discretion, also decide to hold a Proficiency Test in appropriate subject for any one of the categories of posts where it is felt necessary, before the candidates are called for interview. The Proficiency Test would be in the relevant subject, which will be intimated to the candidates in due course of time.
The Commission may at its discretion, waive holding of Proficiency Test in those categories of posts where a proficiency-test has been prescribed.

HOW TO APPLY :

- 6.1 Applications must be submitted in the form published in the Employment News / Rozgar Samachar/Commission's Website. Candidate must submit separate applications and pay the fee separately for each post in case they wish to apply for more than one post.
- 6.2 Applications submitted on a format which is not exactly the same as published in this advertisement, are liable to be rejected summarily.
- 6.3 The applications should be addressed to: -
**THE REGIONAL DIRECTOR (NR)
STAFF SELECTION COMMISSION
BLOCK NO.12, LODHI ROAD,
CGO COMPLEX,
NEW DELHI – 110504**
- 6.4 **CLOSING DATE**: Last Date for the receipt of applications is **20.06.2014 (upto 5.00 PM)**. in case of candidates residing in and posting their applications from Lahaul & Spiti Distt. and Pangi Sub-Div. of Chamba Distt. of Himachal Pradesh, Andaman & Nicobar Island, Lakshadweep, Assam, Meghalaya, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Jammu and Kashmir, Arunachal Pradesh for candidates residing abroad- **27.06.2014 (upto 5 P.M.)**.
- 6.5 **DOCUMENTS TO BE ATTACHED WITH THE APPLICATION**:
 - i. Central Recruitment Fee stamps affixed on the application form and clearly cancelled.
 - ii. Attested copies of SC/ST/PH/Ex-S Certificate for claiming Fee concession.

- iii. One recent passport size photograph, to be pasted (NOT STAPLED) on the space provided in Application form. Similar copies of the pasted photo shall be retained by the candidate for pasting on the Attendance Certificate during interview later.
- iv. One self-addressed post card duly affixed with an additional Rs.6/- postage stamp. The candidate must indicate the name of the post, Post Code and Advt. No. on the postcard.
- v. Documents in favour of claim of SC/ST/OBC/OH/HH/ExS/Disabled persons.
- vi. Attested copies of certificates & Year-wise/Semester-wise mark sheets showing age and educational qualifications. Candidates have also the option to self-attest the photocopies of various documents submitted by him/her. Any wrong attestation so as to mislead the Commission or to gain access to the recruitment would lead to criminal/debar action against the candidate, besides cancellation of the candidature. All original certificates will be checked at the time of interview/personality test/skill test, as the case may be, and the candidature is subject to the result of such scrutiny.
- vii. Documents in support of claim of age-relaxation (for categories not covered in item (v) above).
- viii. Attested copies of experience certificates containing specific field(s) & period, if any.
- ix. Candidates in Govt. Service are to attach an undertaking that they have informed in writing their head of office/deptt. that they have applied for the examination. Candidates in Govt. Service who are seeking age relaxation have to submit a certificate from their employer as per Appendix-V alongwith application that they are in possession of three years regular and continuous service as on or before the closing date, failing which application will be rejected.

NOTE-I :- The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also, for assuming that the candidate does not fall in the Creamy layer on the reckoning date. The candidate should furnish the relevant OBC certificate in the format prescribed for Central Govt. jobs as per Appendix-IV issued by competent authority on or before the Closing date stipulated in the Notice. Candidates claiming OBC status may not that the certificate on Creamy Layer status issued by the competent authority as prescribed by Deptt. of Personnel and Training should have been obtained within 3 years before the closing date. OBC certificate issued upto the last tier of examination i.e. Interview will also be accepted by the Commission. Candidates furnishing OBC certificate in proforma/format other than the prescribed format as given in Appendix –IV will be summarily rejected.

NOTE-II :- OBC certificate for the purpose of age relaxation will mean “ **PERSONS OF OBC CATEGORY NOT BELONGING TO CREAMY LAYER**” as defined in DOPT’s OM No. 36012/22/93-Estt(SCT) dated 08.09.1993 and modified vide DOPT’s OM No. 36033/3/2004-Estt(Res) dated 09.03.2004. and 14.10.2008)

7. **IMPORTANT INSTRUCTIONS:**

- 7.1 MORE VACANCIES IN EQUIVALENT/COMPARABLE POSTS MAY ALSO BE FILLED THROUGH THIS ADVERTISEMENT. FURTHER, VACANCIES MENTIONED ABOVE ARE SUBJECT TO ALTERATION.
- 7.2 Canvassing in any form will disqualify the candidate.
- 7.3 A candidate should submit only one application against a particular post advertised. However, separate application can be submitted against different Post advertised.
- 7.4 Candidate must submit separate applications and pay the fee separately for each post in case they wish to apply for more than one post. Candidates should also note that one envelope should contain application of one candidate only. The candidate must indicate the name of the Post, Post Cat. No. and Advt. No. on the envelope.
- 7.5 Submission of certificate in support of Date of Birth : Candidate should note that the date of Birth as recorded in the Matriculation/Secondary Examination Certificate **OR** an equivalent

certificate will be accepted by the Commission and no subsequent request for its change will be considered or granted.

7.6 Submission of certificate(s) in support of Essential Qualifications:

- (i) Post(s) requiring proficiency in the relevant language as an essential qualification means that the candidate must have studied in that language/dialect upto Matric level and in case the relevant language/dialect is not taught as a subject in Matric, the said language/dialect must be the mother-tongue of the candidate or he/she should have the “working knowledge” which shall be determined by the Staff Selection Commission.
- (ii) Documents in favour of claim of SC/ST/OBC/OH/HH/ ExS/Disabled persons must be in prescribed proforma only .
- (iii) For posts where an experience in a particular field/discipline for a specific period has been indicated as an essential qualification, in such cases the candidates should submit a certificate in support of their claim of experience in that field/discipline.

7.7 **If the required documents are not submitted along with the application, application will be rejected summarily at any stage of the recruitment process and no request for revival will be considered.**

7.8 Incomplete or unsigned applications or applications without photograph/fee or late applications will be rejected summarily.

7.9 Only attested or self attested copies of certificates are required to be sent. The **ORIGINAL CERTIFICATES** must **not** be sent with the application. All copies should be legible. Applications with illegible copies of certificates will be rejected summarily.

7.10 SC/ST candidates called for interview will be paid TA as per Government orders. No TA will be paid for Proficiency-Test/Screening Test, if held on a day other than that of Interview.

7.11 All candidates in Govt. service whether in a permanent or in temporary capacity or as work charged employees other than casual or daily rated employees, or those serving under Public Enterprises, will be required to submit an undertaking that they have informed in writing to their Head of Office/Department that they have applied for the Examination. These departmental candidates may send their applications directly to the Commission after intimating to their Head of Office/Department and need not send another copy through proper channel. However, in case, they decide to send a copy through proper channel, they must ensure that the application complete in all respects reaches at the following address by the closing date:

**THE REGIONAL DIRECTOR (NR)
STAFF SELECTION COMMISSION
BLOCK NO.12, LODHI ROAD,
CGO COMPLEX,
NEW DELHI – 110504.**

Applications shall be rejected if received late and/or are not complete in all respects as provided in the rules.

Candidates should note that in case a communication is received from their employer by the Commission withholding permission to the candidate applying to appear at the examination, their applications shall be rejected/candidature shall be cancelled.

7.12 A candidate should minutely go through all the provisions in the notice to ensure that he/she is eligible for the post for which he/she is applying in terms of requirements of age, educational qualifications, experiences etc. as on crucial date i.e. closing date of application (-----).

8. No persons:

(a) who has entered into or contacted a marriage with a person having spouse living; or

(b) who having a spouse living has entered into or contracted a marriage with any person, shall be eligible for appointment to service.

Provided that Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

9. A candidate must be in good mental and physical health and free from any physical defect likely to interfere with the efficient discharge of his duties as an Officer of the service. A candidate who after such medical examination as may be prescribed by the competent authority, is found not satisfying these requirements, will not be appointed.

10. Any dispute in regard to this recruitment will be subject to Courts/Tribunals having jurisdiction over the place of the concerned Regional Office of the Staff Selection Commission where the candidate has submitted the application, is situated. In the instant case Delhi Jurisdiction is applicable.

11. A person who is applying for the above mentioned posts have to be free from any Civil/Criminal cases and etc. till the offer of appointment issued to them.

INSTRUCTIONS FOR FILLING UP APPLICATION FORM FOR SELECTION POSTS

1. It may be noted that the Commission uses Common Application Form for its recruitment. Please go through the notice for the Recruitment and also these instructions carefully before applying for any of the post mentioned in the Notice. You must satisfy yourself that you are eligible for the post for which you are applying.
2. Use only blue/black pen for filling up the Application Form.
3. Instruction have been given for most items in the application itself which should be gone through carefully before filling up the boxes. For items for which instructions are not available or require further clarification, further instruction given below may be gone through carefully.
4. Column 10 may be filled up carefully. Ex-Servicemen candidates are also required to fill up columns 10 and 10.1
5. PH candidates are required to fill up Columns 10, 11, 11.1 as may be applicable.
6. Column No. 12.1 – Refer to Annexure-I for Code for claiming age relaxation.
7. For all categories age as on normal closing date for receipt of applications should be indicated.
8. For Column 16,16.1, 17,17.1 ,18 & 18.1, refer to Appendix VII & VIII. Candidates who possess any educational qualification or studied any subject other than those mentioned in the list at Appendix VII & VIII may use Others for qualifications and/or subject code.

9. Candidates should read carefully the Essential Qualification required for the post for which they are applying and ensure that they fulfill the same in Column 16, 16.1 & 16.2. Documents in support of Essential Qualifications should invariably be furnished along with the application failing which the applications will be summarily rejected. Candidates who possess higher qualification(s) in addition to Essential Qualification may indicate their higher qualification(s) in column 18 & 18.1.
10. Column No. 19: Write the details of your work experience, if any.
11. Column No. 20: Write your complete communication address including your Name in English in capital letters or in Hindi with blue/ black ball pen. Do not forget to write 6 digit PIN in the boxes.
12. Column No. 21: Paste your recent photograph of size 4cmx5cm. Do not staple and do not get the photo attested. Please note that your application shall be rejected summarily without photograph.
13. Column No. 22 & 25: Please do sign in running hand **not in capital letters**. Unsigned applications will be rejected. Signature in capital letters of English shall not be accepted and your application shall be summarily rejected. Variations in the signature will render the application liable to be rejected.

Age relaxation applicable to different categories of candidates is as under:

Category-Codes for claiming Age Relaxation as on the date of reckoning : Code No.	Category	Age Relaxation permissible beyond the Upper age limit.
01	SC/ST	5 years
02	OBC	3 years
03	PH	10 years
04	PH + OBC	13 years
05	PH + SC/ST	15 years
06	(For Group "B" posts) Ex-Servicemen(UR/ General)	03 years after deduction of the military service rendered from the actual age as on the Closing date
07	Ex-Servicemen (OBC)	06 years(3 years + 3 years) after deduction of the military service rendered from the actual age as on the Closing date
08	Ex-Servicemen (SC & ST)	08years(3 years + 5 years) after deduction of the military service rendered from the actual age as on the Closing date
09	(For Group 'C' posts) Ex-Servicemen(UR/General)	03 years after deduction of the military service rendered from the actual age as on the Closing date
10	Ex-Servicemen + OBC	06 years(3 years + 3 years) after deduction of the military service rendered from the actual age as on the Closing date
11	Ex-Servicemen + SC/ST	08years(3 years + 5 years) after deduction of the military service rendered from the actual age as on the Closing date
12	For Group "B" posts Central Govt. Civilian Employees(General/UR) who have rendered not less than 3 years regular and continuous service as on closing date	5 years (For those posts where specific age relaxation is not indicated)
13	Central Govt. Civilian Employees(OBC) who have rendered not less than 3 years regular and continuous service as on closing date	8 (5 +3) years (For those posts where specific age relaxation is not indicated)

14	Central Govt. Civilian Employees(SC/ST) who have rendered not less than 3 years regular and continuous service as on closing date	10(5+5) years (For those posts where specific age relaxation is not indicated)
15	For Group "C" posts Central Govt. Civilian Employees (General/Unreserved) who have rendered not less than 3 years regular and continuous service as on closing date	Upto 40 years of age (For those posts where specific age relaxation is not indicated)
16	Central Govt. Civilian Employees(OBC) who have rendered not less than 3 years regular and continuous service as on closing date	Upto 43 years of age (For those posts where specific age relaxation is not indicated)
17	Central Govt. Civilian Employees(SC/ST) who have rendered not less than 3 years regular and continuous service as on closing date	Upto 45 years of age (For those posts where specific age relaxation is not indicated)
18	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir(Unreserved/General)	5 years
19	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir(OBC)	8 years
20	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir(SC/ST)	10 years
21	For Group "C" posts only. Widows/Divorced Women/Women judicially separated and who are not remarried(UR/General)	Upto 35 years of age
22	Widows/Divorced Women/Women judicially separated and who are not remarried(OBC)	Upto 38 years of age
23	Widows/Divorced Women/Women judicially separated and who are not remarried(SC/ST)	Upto 40 years of age

24	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof. (UR/General)	3 years
25	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof.(OBC)	6(3+3) years
26	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof(SC/ST)	8 (3+5)years

Note-1 : Above upper age relaxation is admissible to SC/ST/OBC candidates for those posts/vacancies only, which are **reserved** for them. No such relaxation would be admissible to SC/ST/OBC candidates for UR posts/vacancies. However, ExS & PH candidates will get the benefit of age relaxation irrespective of the post is reserved for them or not.

Note-2: As per D/o Pers. & Trg.'s O.M. No. 36034/6/90-Estt-SCT dated 24.4.92, such ExS. Candidates who have already secured employment under the Central Govt. in civil side after availing the benefit given to them as EXS. for their reemployment are eligible for **age-relaxation** prescribed for EXS. for securing another employment in a higher grade but **will not** be eligible for the **benefit for reservation** for EXS. for securing another employment in higher grade. Such ExS would have to pay the requisite fee of Rs. 50/- for this recruitment.

Note-3: The period of 'Call up Service' of an EXS in the Armed forces shall also be treated as service rendered in the Armed forces. For any serviceman of the three Armed forces of the Union to be treated as ExS for the purpose of securing the benefits of reservation; he must have already acquired, at the relevant time of submitting his application for post / service, the status of ExS and/or is in a position to establish his acquired entitlement by documentary evidence from the competent authority that he would be released/discharged from the Armed Forces within the stipulated period of one year from the closing date for receipts of applications on completion of his assignment. Necessary certificate/undertaking should be submitted by the EXS candidate in the form prescribed in D/o Pers. & Trg.'s O.M. No.36034/2/91-Estt. (SCT) dated 3.4.91 (Appendix I & II).

APPENDIX-I

Form of certificate for serving Defence Personnel

I hereby certify that, according to the information available with me (No.)_____ (Rank)_____ (Name)_____ is due to complete the specified term of his engagement with the Armed Forces on the (Date) _____.

Place : _____ Signature of Commanding Officer

Date : _____ Office Seal :

APPENDIX-II

Undertaking to be given by the Ex-Servicemen candidates

I understand that, if selected on the basis of the recruitment/examination to which the application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the appointing authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to ex-servicemen in terms of the Ex-servicemen (Re-employment in Central Civil Services and Posts) Rules, 1979, as amended from time to time.

I also understand that I shall not be eligible to be appointed to a vacancy reserved for Ex-S in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertakings, Autonomous Bodies/Statutory Bodies, Nationalised Banks, etc.) by availing of the concession of reservation of vacancies admissible to Ex-S.

Place :

Date : _____ Signature of Candidate

FORMAT FOR SC/ST CERTIFICATE

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the District Officer or the sub-Divisional Officer or any other officer as indicated below of the District in which his parents(or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy.

(The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)

This is to certify that Shri/Shrimati/Kumari* _____
son/daughter of _____ of village/town/* in
District/Division * _____ of the State/Union Territory* _____

belongs to the Caste/Tribes _____ which is recognized as a Scheduled
Castes/Scheduled Tribes* under:-

The Constitution (Scheduled Castes) order, 1950 _____

The Constitution (Scheduled Tribes) order, 1950 _____

The Constitution (Scheduled Castes) Union Territories order, 1951 * _____ The
Constitution (Scheduled Tribes) Union Territories Order, 1951* _____

As amended by the Scheduled Castes and Scheduled Tribes Lists(Modification) order,
1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State
of Himachal Pradesh Act 1970, the North-Eastern Area(Reorganization) Act, 1971 and the
Scheduled Castes and Scheduled Tribes Order(Amendment) Act, 1976.

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956 _____

The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended
by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976*.

The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962.

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962@.

The Constitution (Pondicherry) Scheduled Castes Order 1964@

The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967 @

The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968@

The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @

The Constitution (Nagaland) Scheduled Tribes Order, 1970 @

The Constitution (Sikkim) Scheduled Castes Order 1978@

The Constitution (Sikkim) Scheduled Tribes Order 1978@

The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@

The Constitution (SC) orders (Amendment) Act, 1990@

The Constitution (ST) orders (Amendment) Ordinance 1991@

The Constitution (ST) orders (Second Amendment) Act, 991@

The Constitution (ST) orders (Amendment) Ordinance 1996

%2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled tribes certificate issued to Shri/Shrimati _____ Father/mother _____ of Shri/Srimati/Kumari* _____ of village/town* _____ in District/Division* _____ of the State/Union Territory* _____ who belong to the _____ Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* issued by the _____ dated _____.

%3. Shri/Shrimati/Kumari and /or * his/her family ordinarily reside(s) in village/town* _____ of _____ District/Division* _____ of the State/Union Territory of _____

Signature _____

** Designation _____

(with seal of office)

State/Union Territory

Place _____

Date _____

* Please delete the words which are not applicable

@ Please quote specific presidential order

% Delete the paragraph which is not applicable.

NOTE: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

List of authorities empowered to issue Caste/Tribe Certificates:

(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

(iii) Revenue Officers not below the rank of Tehsildar.

(iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

APPENDIX-IV

(FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)

This is to certify that
_____ son/ daughter of
_____ of village _____
_____ District/Division _____ in the
_____ State _____ belongs
to the _____ Community which is recognized as a backward class under:

- i) Resolution No. 12011/68/93-BCC dated the 10th September, 1993, published in the Gazette of India Extraordinary – Part I, Section I, No. 186 dated 13th September, 1993.
- ii) Resolution No. 12011/9/94-BCC, dated 19.10.1994 published in Gazette of India extraordinary Part I Section I No. 163, dated 20th October, 1994.
- iii) Resolution No. 12011/7/95-BCC dated the 24th May 1995 Published in the Gazette of India extraordinary Part-I Section I No. 88 dated 25th May, 1995.
- iv) Resolution No.12011/96/94-BCC dated 9th March, 1996.
- v) Resolution No. 12011/44/96-BCC, dated the 6th December, 1996, published in the Gazette of India – Extraordinary-part I, Section-I, No. 210, dated the 11th December, 1996.
- vi) Resolution No.12011/13/97-BCC dated 3rd December, 1997.
- vii) Resolution No.12011/99/94-BCC dated 11th December, 1997.
- viii) Resolution No.12011/68/98-BCC dated 27th October, 1999.
- ix) Resolution No.12011/88/98-BCC dated 6th December, 1999, published in the Gazette of India, Extra Ordinary Part-I, Section-I No.270, 6th December, 1999.
- x) Resolution No.12011/36/99-BCC dated 4th April, 2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No.71 dated 4th April, 2000.
- xi) Resolution No.12011/44/99-BCC dated 21.9.2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No.210 dated 21.9.2000.

Shri _____ and/or his family ordinarily reside(s) in the
_____ District/Division of the _____ State.

This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training OM No. 36012/22/93-Estt. (SCT,) dated 08.09.1993 and modified vide Govt. of India Deptt. of Personnel and Training OM No. 36033/3/2004-Estt(Res) dated 09.03.2004 and 14.10.2008

Dated:

District Magistrate or

Seal:

Deputy Commissioner etc.

Note-I (a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

(b) The authorities competent to issue Caste Certificate are indicated below:-

(i) District Magistrate/Additional Magistrate/Collector/Dy. Commissioner/ Additional Deputy Commissioner/Deputy Collector/Ist Class Stipendary Magistrate/ Sub-Divisional Magistrate/Taluka Magistrate/ Executive Magistrate/Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate /Additional Chief Presidency Magistrate/ Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar

(iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.

NOTE-II: The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate. The certificate on Creamy Layer status issued by the Competent Authority as prescribed by DOP&T should have been obtained within three years before the closing date of receipt of the application. OBC certificate issued upto the last tier of examination i.e. Interview will also be accepted.

The candidate should furnish the relevant OBC Certificate in the format prescribed for Central Government jobs as per Appendix-IV issued by the competent authority on or before the Closing Date as stipulated in the Notice.

**FORM OF CERTIFICATE TO BE SUBMITTED BY CENTRAL GOVERNMENT
CIVILIAN EMPLOYEES SEEKING AGE-RELAXATION**

(To be filled by the Head of the Office or Department in which the candidate is working).

It is certified that *Shri/Smt./Km. _____ is a Central Government Civilian employee holding the post of -----
----- in the pay scale of Rs. _____ with 3 years regular service in the grade as _____.

Signature _____

Name _____

Office seal

Place:

Date :

*(*Please delete the words which are not applicable.)*

NAME & ADDRESS OF THE INSTITUTE/HOSPITAL

Certificate No. _____

Date_____

DISABILITY CERTIFICATE

This is certified that Shri/Smt/Kum _____ son/wife/daughter of Shri

_____ age _____ sex _____ identification mark(s)
_____ is suffering from permanent disability of following category :-

A. Locomotor or cerebral palsy :

Affix here recent
attested Photograph
Showing the disability
duly attested by the
chairperson of the
Medical Board

- (i) BL-Both legs affected but not arms.
 - (ii) BA-Both arms affected (a) Impaired reach
(b) Weakness of grip
 - (iii) BLA-Both legs and both arms affected
 - (iv) OL-One leg affected (right or left) (a) Impaired reach
(b) Weakness of grip
(c) Ataxic
 - (v) OA-One arm affected (a) Impaired reach
(b) Weakness of grip
(c) Ataxic
 - (vi) BH-Stiff back and hips (Cannot sit or stoop)
 - (vii) MW-Muscular weakness and limited physical endurance.
- B. Blindness or Low Vision : (i) B-Blind

- C. Hearing Impairment : (i) (ii) PB-Partially Blind
D-Deaf
(ii) PD-Partially Deaf

(DELETE THE CATEGORY WHICHEVER IS NOT APPLICABLE)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended/is recommended after a period of _____ years _____ months.*

3. Percentage of disability in his/her case is percent.

4. Sh./Smt./Kum meets the following physical requirements for discharge of his /her duties :-

- | | |
|--|--------|
| (i) F-can perform work by manipulating with fingers. | Yes/No |
| (ii) PP-can perform work by pulling and pushing. | Yes/No |
| (iii) L-can perform work by lifting. | Yes/No |
| (iv) KC-can perform work by kneeling and crouching. | Yes/No |
| (v) B-can perform work by bending. | Yes/No |
| (vi) S-can perform work by sitting. | Yes/No |
| (vii) ST-can perform work by standing. | Yes/No |
| (viii) W-can perform work by walking. | Yes/No |
| (ix) SE-can perform work by seeing. | Yes/No |
| (x) H-can perform work by hearing/speaking. | Yes/No |
| (xi) RW-can perform work by reading and writing. | Yes/No |

(Dr. _____) (Dr. _____) Dr. _____
Member, Medical Board Member, Medical Board Chairperson, Medical Board

Countersigned by the Medical Superintendent/
CMO/Head of Hospital (with seal)

*Strike out which is not applicable.

Note: IMPORTANT REQUIREMENT OF PH CERTIFICATE

(i) A disability certificate shall be issued by a Medical Board duly constituted by the Central and the State Government. The state government may constitute a Medical Board consisting of at least 3 Members out of which, at least, one Member shall be a Specialist from the relevant field.

(ii) The Certificate would be valid for a period of 5 years for those whose disability is temporary. For those who acquired permanent disability, the validity can be shown as 'permanent'.

(iii) According to the Persons with Disabilities (Equal Opportunities, Protection of Right and full Participation) Rules, 1996 notified on 31.12.1996 by the Central Government in exercise of the powers conferred by sub-section (1) and (2) section 73 of the Persons with Disabilities (Equal Opportunities, Protection of Right and full Participation) Act, 1995 (of 1996), authorities to give disability Certificate will be a

Medical Board duly constituted by the Central and the State Government. The State government may constitute a Medical Board consisting of at least three members out of which at least one shall be a specialist in the particular field for assessing locomotor/visual including low vision/hearing and speech disability, Mental retardation and leprosy cured, as the case may be.

APPENDIX-VII**Educational Qualification Code (for Essential/Desirable/Higher)**

Educational Qualification	Code
'A' Level Diploma	37
'O' Level Diploma	40
Advance Diploma	41
AMIE (part A & part B)	15
B.Com	07
B.Com (Hons)	08
B.Ed.	11
B.Lib	20
B.Pharma	21
B.Sc	09
B.Sc (Engg.)	16
B.Sc(Hons.)	10
B.Tech	14
BA	05
BA(Hons.)	06
Bachelor's Degree	35
BBA	18
BCA	17
BE	13
CA	23
Certificate	03
Diploma	04
Experience Certificate	38
Graduation issued by Defence (Indian Army, Air Force, Navy)	19

ICWA	22
Intermediate	02
Junior Research Fellowship	45
LLB	12
LLM	29
M.Com	26
M.Ed	28
M.Phill	44
M.Sc	27
M.Sc (Engg.)	32
M.Tech	31
MA	25
Master's Degree	47
Matriculation	01
MBA	34
MCA	33
ME	30
PG Diploma	24
Ph.D	43
Post Polytechnic Diploma	36
Research Experience	39
Senior Research Fellowship	46
Working Knowledge	42
Others	48

APPENDIX-VIII

Subject Code for Essential /Desirable /Higher Qualification(s)

Subject of Educational Qualification	Code
Accountancy	028
Administration	123
Aeronautical Engineering	049
Agriculture Engineering	023
Agriculture Science	015
Agriculture with Statistics	093
Agronomy	072
Ancient Indian History	101
Anthropology	108
Aquatic Life Science	125
Arabic	110
Archaeology	104
Architecture	126
Assamese	038
Automobile Engineering	075
Bengali	039
Bio-Chemistry	060
Biology	094
Bio-Physics	059
Bio-Technology	061
Botany	013
Business Administration	030

Calligraphy	160
Cartography	158
Chemical Engineering	050
Chemistry	010
Civil Engineering	016
Codification	161
Collection/Compilation/Analysis of Data	095
Commerce	007
Commerce with Statistics	091
Commercial Art/ Engineering	137
Communication	062
Computer System and Management	084
Computer Application	025
Computer Engineering	082
Computer Programming	145
Computer Science	024
Computer Technology	083
Courts/Tribunal/ Legal Matter	113
Criminology	058
Culture and Archaeology	103
DOEACC Programme	085
Economics	003
Economics with Statistics	092
Education	121
Electrical Engineering	017
Electronics	063

Electronics & Power Engineering	020
Electronics & Communication Engineering	021
Electronics Data Processing	087
Electronics Engineering	019
Electronics Instrumentation Engineering	022
English Literature	004
Epigraphy	105
Exhibition	133
Fazil	112
Fine Arts	111
Fine Arts Civil Engineering	138
Fire fighting work	118
Fisheries Science	124
Forensic Science	052
Forest Inventory	156
Forest Ranger	155
Forestry/ Forestry Management	090
French	147
Genetics	074
Geography	006
Geology	142
Geo-Physics	141
German	148
Guidance	122
Gujarati	045
Hindi Literature	005

History	001
History of Arts	100
Horticulture	149
Hydrometeorology	144
Indian History	102
Information System and Application	086
Information Technology	026
Instrumentation Engineering	079
Journalism	032
Kannada	042
Law	008
Library Science	027
Malayalam	040
Marathi	044
Marine Engineering	076
Maritime Mobile and Aeromobile Communication	134
Mass Communication	031
Mass Communication & Journalism	033
Mass Mailing	162
Mathematical Statistics/ Mathematics with Statistics	088
Mathematics	011
Mathematics with Operational Research	116
Mechanical Engineering	018
Medicine	081

Metallurgy	066
Meteorology	143
Microbiology	051
Modelling and Sculpture	136
Municipal Engineering	128
Museology	099
Naval Architecture	077
Nursing	037
Operations Research	078
Pali	106
Persian	109
Pharmaceutical Sciences	080
Pharmacy	034
Photography	035
Physical Education	071
Physics	009
Physics with Electronics	115
Physics with Operational Research	117
Planning and Implementation of Seed production	119
Plant Breeding	073
Plant Protection	151
Plastic Engineering	069
Political Science	002
Polymer & Rubber Technology	070
Prakrit	107

Printing Technology	036
Psychology	114
Public Administration	098
Public Hygiene	153
Radio Communication	065
Radio Engineering	064
Remote Sensing	157
Reprography	159
Rocketry	054
Rubber Technology	068
Russian Language	130
Sanitary	152
Sanitary Engineering	154
Sanskrit	047
Scientific Photography	129
Security	097
Seeds Acts and Rules	120
Social Work	056
Socio-Economic Research or Survey	135
Sociology	057
Soil Science	132
Space Engineering	053
Statistics	012
Statistics with Economics	131
Tamil	043
Telecommunication Engineering	055

Telugu	041
Textile Chemistry	140
Textile Manufacture	139
Textile Technology	067
Theory of Numbers or Groups	089
Tourism	146
Town Planning Building	127
Urdu	046
Wildlife Management	096
Work Accountancy	029
Youth Work/ Youth Welfare	150
Zoology	014
OTHERS	048

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